Packing Instructions - when returning products

Monitors only:

If original packaging is available, use this. If no packaging is available please do as follows:
Monitors is packed in pallet containers or other suited packaging. Monitors are packed “face” to “face” with bubble wrap between the monitors. Use cardboard plate between layers. Use maximum two layers of monitors in one pallet container. Use filler material to make the products more stable in shipping.

See picture below:

Desktop PCs only:

It’s very important that the PCs are stacked/packed within the area of the pallet size. Make sure that none of the products are outside the pallet! If you stack PCs in multiple layers, make sure to use cardboard or similar material to separate the layers. If you are able to shrink-wrap the pallet after packaging, please do so. Pallet containers are available and can be purchased from our partner. If you use metal cages for transportation, please protect the inside of the cage with suitable material.
See picture below:

Laptops:

Laptops are to be packed in boxes or pallet containers depending on the volume. Please stack the laptops in an upraised position as shown on the picture. Please note that open gaps / empty space is to be filled with bubble wrap or other suited material. This is done to prevent the laptops to rub against each other during shipment.

Desktop and laptops mixed:

Desktop is placed in the bottom of the pallet. Laptops are placed on the top. Please use cardboard or other suitable material to separate the layers.

Mixed pallet:

Desktops and other heavy material must always be placed at the bottom of the pallet. Laptops, monitors and other products is stacked on the layer above the desktop. Be sure to separate the layers with cardboard or other suitable material. Cables, mice keyboards and other accessories should be packed in separate boxes if possible. Make sure to fill open gaps / empty space with material to prevent damage in transport.

Equipment packed in steel-cages:

Use same procedure as packing on pallets. Heavy products are packed in the bottom of the cage. Lighter products are packed on the top. Please note that the products you are packing have a customer value! Poor packaging will decrease the value of the equipment, and increase the risk of damaging the products during transportation. DO NOT overfill the steel-cage! This reduces the risk of products falling out when the cage is opened at its destination!

HOW NOT TO DO IT!! →

Mobile phones:

Mobile phones are packed in suitable boxes labeled ”MobilRetur”. If the box is only half-full, please use suitable filling material such as bobble wrap or other soft plastic material to fill out the gap / empty space. The box can be returned post and packaging prepaid within twelve months. The box can be picked up together with the pallets, or delivered at your nearest post office.

Boxes can be ordered.

Packaging / pallet containers / steel-cages.

Packaging / pallet containers / steel-cages can be ordered by sending an e-mail to support@ateafinance.no

When you request pickup, please give us the following information:

Company
Pickup address, street and building number
Postal code and city.
Contact person with e-mail address and/or phone number
Number of pallets